

Casco Township
Regular Meeting Minutes
Tuesday, January 10, 2023

Attendance: J. Andersen, D. Goulston, G. Kaszynski, J. Stevens, C. Stover, V. Hauff – Deputy Clerk
7 Residents

Call to Order at 7:01pm
Pledge to the Flag of the United States of America

Consent Agenda:

- A. Agenda for January 10, 2023
- B. Meeting Minutes December 13, 2022
- C. Financial Report
- D. Payment of Bills

Motion by C. Stover to approve Consent Agenda with two additions to Agenda of R. PM Blough, Inc. – MDNR Grant Application Assistance Invoice and S. Board of Review Training. Supported by: D. Goulston
Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Citizen Comments:

Resident addressed the Board with Concerns with other residents riding snowmobiles and ATV's on private property.

1. Unfinished Business
 - A. Park Update

J. Stevens updated the Board on the Belle River Park. He explained what each phase will do and which grants the Township has received.

2. New Business
 - A. Resolution 2023-01 Annual Meeting/Budget Hearing March 7, 2023

Motion by J. Andersen to adopt Resolution 2023-01 Annual Meeting/Budget Hearing on March 7, 2023. Supported by C. Stover. Ayes 5 Nays 0. Motion Carried.

- B. Resolution 2023-02 Clerk's Salary \$42,000

Motion by C. Stover to adopt Resolution 2023-02 Clerk's Salary \$42,000. Supported by D. Goulston. Ayes 5 Nays 0. Motion Carried.

- C. Resolution 2023-03 Treasurer's Salary \$29,407.53

Motion by J. Andersen to adopt Resolution 2023-03 Treasurer's Salary \$29,407.53. Supported by G. Kaszynski. Ayes 5 Nays 0. Motion Carried.

- D. Resolution 2023-04 Trustee's Salary \$846/Per Diem \$82

Motion by J. Andersen to adopt Resolution 2023-04 Trustee's Salary \$846/Per Diem \$82. Supported by C. Stover. Ayes 5 Nays 0. Motion Carried.

- E. Resolution 2023-05 Trustee's Salary \$846/Per Diem \$82

Motion by C. Stover to adopt Resolution 2023-05 Trustee's Salary \$846/Per Diem \$82. Supported by J. Andersen. Ayes 5 Nays 0. Motion Carried.

- F. Resolution 2023-06 Supervisor's Salary \$28,551

Motion by C. Stover to adopt Resolution 2023-06 Supervisor's Salary \$28,551. Supported by G. Kaszynski Ayes 5 Nays 0. Motion Carried.

G. Resolution 2023-07 Casco Township Recreational Plan

Motion by J. Andersen to adopt Resolution 2023-07 Casco Township Recreational Plan.
Supported by D. Goulston. Ayes 5 Nays 0. Motion Carried.

H. Accept Bid for RP 21-0089; Phase 1 Casco Township Belle River Park

Motion by D. Goulston to accept Option 2 of RP 21-0089 Belle River Park Entrance and Parking Bidding and postpone current Teltow Construction Bid. Supported by G. Kaszynski.
Ayes 5 Nays 0. Motion Carried.

I. Appointment of Christopher Kubacki as Alternate to Zoning Board of Appeals

Motion by D. Goulston to approve Appointment of Christopher Kubacki as Alternate to Zoning Board of Appeals. Supported by C. Stover. Ayes 5 Nays 0. Motion Carried.

J. Emergency Road Fund \$20,000

Motion by C. Stover to Fund the Emergency Road Fund in the amount of \$20,000.
Supported by J. Andersen
Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

K. Purchase Lectern for Township Hall

Motion by D. Goulston to approve the purchase of Lectern for Township Hall in the amount of \$129.99.
Supported by C. Stover.
Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

L. Revoke Bond #PPB22-0050 \$250.00

Motion by J. Andersen to Revoke Bond #PPB22-0050 in the amount of \$250.00.
Supported by G. Kaszynski
Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

M. Handbook – Annual Employee Evaluation

Board discussed the Handbook and Employee Evaluation Updates.

N. Hall Rental for Residents

Board discussed Renting the Hall to Township Residents with restrictions of no alcohol. J. Stevens is going to talk to Nickel and Saph about coverage.

O. Spring Market 3-11-2023 and 3-25-2023

Board discussed the possibility of having a Spring Market at the Township Hall for residents to be able to sell items.

P. Township Parks and Rec Board

Board discussed the reinstatement of the Township Parks and Rec Board. J. Stevens to contact residents to sit on the board.

Casco Township
Regular Meeting Minutes
Tuesday, January 10, 2023

Q. Project Control Engineering Invoicing

Board discussed the process of Invoicing from Project Control Engineering. J. Andersen suggested that Project Control Engineering to bill directly to the resident for payment. J. Stevens to contact them and figure out the best solution.

R. PM Blough, Inc. – MDNR Grant Application Assistance Invoice

Motion by J. Andersen to approve invoice #123022 in the amount of \$2,200 to PM Blough, Inc. for MDNR Grant Application Assistance. Supported by D. Goulston.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

S. Board of Review Training

Motion by D. Goulston to approve Online Training for all Members of the Board of Review in the amount of \$500.00. Supported by C. Stover.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Citizen Comments:

Resident addressed the Board about the Township Handbook, the Employee Evaluation and Salary.

Board Comments:

- J. Andersen asked the Supervisor for an update on the Credit Card Payments. J. Stevens then explained to the board that he talked to the company and we will be getting in the next few months.
- J. Stevens discussed with the Board about paving part of Bethuy Road
- J. Stevens informed the board that the emergency siren will be tested on February 6th at 1pm. J. Andersen suggested informing all the residents near the township offices by sending letters about the siren.

Adjournment

Motion by J. Andersen to adjourn at 7:47 pm. Supported by G. Kaszynski.
5 Ayes. 0 Nays. Motion Carried.

Jennifer Andersen
Casco Township Clerk