

Casco Township
Regular Meeting Minutes
Tuesday, April 11, 2023

Attendance: J. Andersen, D. Goulston, G. Kaszynski, J. Stevens, C. Stover, V. Hauff – Deputy Clerk.
Building Official – R. Suess, Building Clerk – B. Loper, Inspectors – K. Smith, R. Osterman
7 Residents.

Call to Order at 7:01 pm

Pledge to the Flag of the United States

Consent Agenda:

- A. Agenda for April 11, 2023
- B. Special Meeting Minutes March 20, 2023
- C. Financial Report
- D. Payment of Bills

Motion by C. Stover to approve Consent Agenda with one addition of N. Dumpster Rental to the Agenda.
Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Township Spotlight – J. Andersen suggested to the Board adding the Township Spotlight to the Board Meetings for local Business to come and talk about upcoming events, or inform the residents of their business.

Citizen Comments – none.

1. Unfinished Business
 - A. Hall Rental Contract

Postponed – Board wants Contract sent to Nickel & Saph to look over.

- B. Terminate relationship with Robert Gorr as Electrical Inspector

Motion by C. Stover to terminate relationship with Robert Gorr as Electrical Inspector as of **February 22, 2023**. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

- C. Electrical Inspector Contract

Postponed until next Board of Trustees Meeting

- D. Mechanical/Plumbing Inspector Contract

Postponed until next Board of Trustees Meeting

2. New Business
 - A. Fire Run #IRA23-011 Steven Miller

Motion by C. Stover to waive the \$250.00 fee for Fire Run #IRA23-001 billed to Steven Miller.
Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

- B. Budget Amendments for 2022/2023 Fiscal Year

Postponed until next Board of Trustees Meeting

- C. Overhead Streetlights

Postponed until next Board of Trustees Meeting

D. HiTech Quote for Renewal of Sopho's Protection Bundle (Firewall for Township)

Motion by C. Stover to approve HiTech Quote for Renewal of Sopho's Protection Bundle in the amount of \$1,225.00. Supported by D. Goulston.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

E. Clerk's Annual Conference – MAMC

Motion by D. Goulston to approve Clerk's Annual Conference – MAMC for the Clerk and Deputy Clerk, including Room and Travel Expenses. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

F. Cemetery Management & Administration Workshop – MTA

Motion by D. Goulston to approve C. Stover, J. Andersen, and V. Hauff to attend Cemetery Management & Administration Workshop – MTA, plus travel expenses. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

G. Board Commissions Payroll Move to Pay Quarterly

Motion by C. Stover to approve Paying Board Commissions Payroll to Pay Quarterly.
Supported by D. Goulston.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

H. Building Official Update

- Building Official, R. Suess updated the board on the property at 10201 Springborn Rd – Electrical Permit PPE23-0002.
- Building Official, R. Suess updated the board on the property at 5680 Meldrum Rd.
- The board directed the Planning Commission to tighten up the Ordinance that deals with accessory buildings and vacant homes. G. Kaszynski as the Board Liaison to the Planning Commission will inform the Planning Commission.

I. Revoke bond for Heather Black – Permit #4183

Motion by C. Stover to revoke bond for Heather Black, Permit #4183 in the amount of \$250.00.
Supported by J. Andersen.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

J. Code Enforcement Officer Job Description

Board agreed to Preliminary inquiries for a New Code Enforcement Officer. The board advised the Clerk's office to run an ad in The Voice for a job posting.

K. Membership to ICC – Building and Safety Code Organization

No action was taken.

L. Mileage Increase

Motion by D. Goulston to approve Mileage Increase to .65.5. Supported by C. Stover

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

M. St. Clair County Road Commission Work Orders

a. Project: Swath Mowing for \$5,480.00

Motion by C. Stover to approve work order for Project Swath Mowing in the amount of \$5,480.00 for the St. Clair County Road Commission. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

b. Project: Shoulder Patching for \$2,448.00

Motion by C. Stover to approve work order for Project Shoulder Patching in the amount of \$2,448.00 for the St. Clair County Road Commission. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

c. Project: Chloride for \$48,634.94

Motion by C. Stover to approve work order for Project Chloride in the amount of \$48,634.94 for the St. Clair County Road Commission. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

N. Dumpster Rental for Township Trash Collection Weekend

The board decided not to do at this time.

Citizen Comments

- Resident, C. Mini addressed the board to talk about the flooding issues on Church Rd. She thanked the board for all the hard work of getting the situation fixed, because it's the first time that it didn't flood.

Board Comments

- J. Stevens informed the Board and Residents that anyone interested in serving on the Parks and Recs board to send a letter of intent to the Township Offices.
- J. Stevens informed the Board and Residents that there are openings on the Board of Review, and anyone interested in to send a letter of intent to the Township Offices.

Adjournment

Motion by J. Andersen to adjourn at 8:30pm. Supported by G. Kaszynski.
5 Ayes. 0 Nays. Motion Carried.

Jennifer Andersen
Casco Township Clerk