

Casco Township
Regular Meeting
June 14, 2022

Attendance: 5 residents, Hi-Tech, Nickel and Saph.
J. Andersen, G. Kaszynski, J. Stevens, C. Stover, V. Holk – Deputy Clerk
Absent: D. Goulston

Call to Order at 7pm

Pledge to the Flag of the United States of America

Consent Agenda:

- A. Agenda for June 14, 2022
- B. Special meeting Minutes May 25, 2022
- C. Financial Report
- D. Payment of Bills

Motion by J. Andersen to approve the Consent Agenda with the additions to Agenda for June 14, 2022 of Q. Network Computers and 3A. Resolution 2022-13; and correction to May 25, 2022 Special meeting Minutes. Support by C. Stover
4 Ayes. 0 Nays. Motion Carried

Citizen Comments: None

1. Correspondence – None
2. New Business
 - A. Hi-Tech – IT systems renovation plan
Jay St. James from Hi-Tech presented to the board an overview of what Hi-Tech assessed our IT at. He also made suggestions on what the Township should do in the future to secure the township computer systems. He gave an overview of what Hi-Tech has already fixed.
 - B. Hi-Tech – Computer Server Replacement and Monitor upgrades
Motion by J. Andersen to approve server from Hi-Tech in the amount of \$13,369.00 and 3 new monitors in the amount of \$569.97. Supported by G. Kaszynski.
Roll Call Vote: J. Andersen – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.
 - C. Cyber Security and Terrorism Insurance – Stephen Saph
Steve Saph went over renewal of policy with the board.
Motion by C. Stover to approve the renewal of insurance with Nickel and Saph for 2022/2023 in the amount of \$7,519.00 and include Terrorist coverage in the amount of \$164.00. Supported by J. Andersen.
Roll Call Vote: J. Andersen – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.
 - D. Broadband survey – Dennis Hock
Dennis Hock addressed the board about broadband for the township. He proposed doing a survey of broadband, to assess the internet within the township.
 - E. Mobile Phones for Township Officials
Motion by J. Andersen to Postpone. Supported by G. Kaszynski.
4 Ayes. 0 Nays. Motion Carried
 - F. Contracts for Township Inspectors
Board Discussed implementing contracts for all township inspectors.
 - G. Ballot box cost adjustment
Clerk informed the board that she ordered one drive up ballot box that will cost less than originally approved, to paid for by Michigan Security Election Grant.

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- H. Appointments to the Township Construction Board of Appeals
Motion by C. Stover to appoint Lyle Ballard, Robin Caruss and Mark Uppleger to a 2 year term to the Casco Township Construction Board of Appeals starting July 1, 2022 and ending June 30, 2024. Supported by J. Andersen. 4 Ayes. 0 Nays. Motion Carried.
 - I. Appoint Susan Coppens to the Township Planning Commission
Motion by C. Stover to appoint Susan Coppens to the Casco Township Planning Commission with a term starting June 15, 2022 and ending December 31, 2023.
Supported by J. Andersen. 4 Ayes. 0 Nays. Motion Carried.
 - J. Clerk – stipend for additional duties
Motion by C. Stover to grant a one time stipend to the clerk in the amount \$8,000.00 - \$5000.00 for additional duties and \$3000.00 for cemetery project.
Supported by G. Kaszynski.
Roll Call Vote: J. Andersen – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.
 - K. Raise for Building Clerk Katie Holk
Motion by C. Stover to Postpone. Supported by J. Andersen. 4 Ayes. 0 Nays. Motion Carried.
 - L. Discussion on building fees
Motion by C. Stover to double building department fees for residents that start without a permit. Supported by G. Kaszynski.
Roll Call Vote: J. Andersen – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.
 - M. Building Inspector Compensation
Motion by C. Stover to approve Salary of \$500 a month for Building Official Office hours.
Supported by G. Kaszynski.
Roll Call Vote: J. Andersen – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.
 - N. Modify fee schedule language on site plans
Motion by J. Andersen to change wording to ALL plans submitted to the Building department must be folded. Supported by C. Stover. 4 Ayes. 0 Nays. Motion Carried.
 - O. MTA Dues Renewal
Motion by C. Stover to approve renewal of MTA Dues for 2022/2023 in the amount of \$3,454.34. Supported by J. Andersen.
Roll Call Vote: J. Andersen – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.
 - P. Sell Township Lawn Mower
Motion by J. Andersen to Postpone. Supported by G. Kaszynski. 4 Ayes. 0 Nays.
Motion Carried.
 - Q. Network Computers
J. Stevens informed the board with the situation on the Network Computers bill.
3. Unfinished Business
- A. Resolution 2022-13
Motion by J. Andersen to add number 2022-13 to resolution for Local Governing Body Resolution for Charitable Gaming Licenses. Supported by C. Stover
4 Ayes. 0 Nays. Motion Carried.

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Board Comments

Stover addressed the board about Parks and Recreation Mileage Renewal. J. Stevens addressed the board and updated them on Passport Grant for Parks and Recs. He then gave an overview of what is happening within Casco Township.

Citizen Comments

NONE

Adjournment

Motion by J. Andersen to adjourn at 9:43pm. Supported by G. Kaszynski.
4 Ayes. 0 Nays. Motion Carried.

Jennifer Andersen
Casco Twp. Clerk