

Casco Township  
Regular Meeting Minutes  
Tuesday, September 12, 2023

Attendance: J. Andersen, D. Goulston, G. Kaszynski, J. Stevens, C. Stover, V. Hauff – Deputy Clerk.  
19 Residents, 2 Representatives from Banners for Veterans

Call to Order at 7:02 pm

Pledge to the Flag of the United States

Consent Agenda:

- A. Agenda for September 12, 2023
- B. Meeting Minutes August 8, 2023
- C. Financial Report
- D. Payment of Bills

Motion by J. Andersen to approve the Consent Agenda with changes to Agenda of items K, L, M, moved up to B, C, D – moving the rest of agenda items down. Supported by D. Goulston.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.  
Motion Carried.

Citizen Comments: None

1. New Business
  - A. Banners for Veterans

Mr. Weichsler from Blue Water Area Fallen Heroes did a presentation on the banners offered. These Banners are free to the community one time, and never a cost to the families. They will be displayed for 3 weeks. They will not use these images or banners for anything else but to make the banners for the communities.

- B. Resolution 2023-12 Establish Parks and Rec Advisory Committee

Motion by D. Goulston to adopt Resolution 2023-12 to Establish Parks and Rec Advisory Committee. Supported by G. Kaszynski. Ayes – 5 Nays – 0. Motion Carried.

- C. Parks and Rec Committee By-Laws

Motion by D. Goulston to approve the Parks and Rec Advisory Committee By-Laws. Supported by G. Kaszynski. Ayes – 5 Nays – 0. Motion Carried.

- D. Parks and Rec Committee Member Appointments

Motion by J. Andersen to approve Parks and Rec Advisory Committee as follows:

- Gina Kaszynski – Board Representative, term ending November 6, 2024
- Jennifer Johnstone – three-year term ending September 30, 2026
- Brian Hake - three-year term ending September 30, 2026
- Marie Olszewska - Two-year term ending September 30, 2025
- Debbie Morgan - Two-year term ending September 30, 2025

Supported by D. Goulston. Ayes – 5 Nays – 0. Motion Carried.

- E. Resolution 2023-10 for United Way of St. Clair County

Motion by C. Stover to adopt Resolution 2023-10 Proclamation Designating Fall 2023 to United in Purpose for United Way of St. Clair County. Supported by G. Kaszynski.  
Ayes – 5 Nays – 0. Motion Carried.

- F. Cemetery Draft Ordinance

Motion by C. Stover to adopt the Cemetery Ordinance with revisions. Supported by J. Andersen.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.  
Motion Carried.

G. Bids for Janitorial Services

Motion by C. Stover to approve Debra Ward of Busy Bee Cleaning, LLC for a one-year contract at our current rate, with a one year 20% discount. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.  
Motion Carried.

H. RXScape & Snow Removal – Fall Clean up at Hall and Offices

Motion by D. Goulston to approve RXScape Invoice for the amount of \$2,215.00 for fall clean up at hall and Offices. Supported by C. Stover.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.  
Motion Carried.

I. Resolution 2023-11 for Road Commission

Motion by J. Andersen to adopt Resolution 2023-11 St. Clair County Road Commission 2024 Local Road Funding Assistance Program for Ditching, with matching funds for Township and Road Commission at 50/50 with total project costing \$50,000., for the year 2024. Supported by C. Stover.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.  
Motion Carried.

J. Building Department – Require Zip Drive for Building Plans

Motion by J. Andersen to approve the Building Department requiring Flash Drives for Building Plans. Supported by D. Goulston. Ayes – 5 Nays – 0. Motion Carried.

K. Revoke of Bond – Permit #4263

Motion by C. Stover to Revoke the bond for Permit #4263 in the amount of \$250.00. with the check being cut after 9/17/2023. Supported by D. Goulston

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.  
Motion Carried.

L. Revoke of Bond – Permit #4051

Motion by C. Stover to Revoke the bond for Permit #4051 in the amount of \$250.00.

Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.  
Motion Carried.

M. Resignation of Noreen Gasparetto – BOR

Motion by C. Stover to accept the resignation of Noreen Gasparetto on the Board of Review.

Supported by D. Goulston. Ayes – 5 Nays – 0. Motion Carried.

N. Park Benches Request

Mary Jo Walentovic addressed the board on the bench project she headed for the Casco Township Belle River Park. Two families and two businesses will be paying for the four benches that will be later placed in the park.

O. Parks Phase 1&2 Update

J. Stevens updated the board on Casco Township Belle River Parks Phase 1&2. We are waiting for final approval from the DNR to start, it will hopefully be approved by the end of this week. Once approved Wards can start.

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Citizen Comments:

Time was given to Residents.

Board Comments:

Floor was Open to Board Members.

Adjournment

Motion by J. Andersen to adjourn at 9:04pm. Supported by C. Stover.  
Ayes – 5 Nays – 0. Motion Carried.

Jennifer Andersen  
Casco Township Clerk