

Casco Township
Regular Meeting Minutes
Tuesday, June 6, 2023

Attendance: J. Andersen, D. Goulston, G. Kaszynski, J. Stevens, C. Stover, V. Hauff – Deputy Clerk.
Building Official – R. Suess, Building Clerk – B. Loper, 1 Residents.

Call to Order at 7:00 pm

Pledge to the Flag of the United States

Consent Agenda:

- A. Agenda for June 6, 2023
- B. Meeting Minutes May 9, 2023
- C. Financial Report
- D. Payment of Bills

Motion by J. Andersen to approve Consent Agenda as presented. Supported by C. Stover.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Township Spotlight:

C. Stover presented the board with 3 bat houses that were donated by CESCC River District. These Bat boxes are to be put at the Casco Township Belle River Park.

Citizen Comments: None

1. Unfinished Business
 - A. Code Enforcement Interviews
 - Interviewed Kurt Sengstock
 - Interviewed James Rayman
 - Interviewed Edward Wierszewski
 - Interviewed Jean Allen
 - Interviewed Gregory Kunnath

The Township Board is going to have a special meeting on June 8, 2023, at 10am to hire a candidate for the Code Enforcement position.

B. Budget Amendments

The supervisor never completed Budget Amendments. J. Stevens informed the board that he enrolled himself into Budget Classes, so that he can learn how to do budgets and amendments.

C. Overhead Streetlights

J. Stevens sent letters out to the five surrounding communities that share streetlights with Casco Township. J. Andersen stressed to the supervisor that she needs the breakdown for all the communities by the end of July so they can be billed in August. J. Stevens said he would have it done for the Clerk's office.

2. New Business
 - A. Quote for Cemetery Tree Removal

Motion by D. Goulston to approve quote for Cemetery Tree Removal from Cutting Edge Tree Care LLC in the amount of \$4,650.00. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

B. HiTech Quote for Two-Factor Authentication

Motion by D. Goulston to approve quote from HiTech for Two-Factor Authentication at \$44.00 a month for a total of \$528.00 a year plus 4 tokens to not exceed \$700.00 for tokens. Supported by G. Kaszynski.
Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

C. Quotes for Generator

Motion by D. Goulston to approve Quote for Generator from Superior Electric in the amount of \$12,000. Supported by G. Kaszynski.
Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

D. MTA Dues

Motion by D. Goulston to approve payment to MTA in the amount of \$3,657.80 for the next year, with Legal Defense Fund Contribution for the year. Supported by J. Andersen
Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

E. 2023 Cemetery Conference – Clerk's Office

Motion by C. Stover to approve sending the Clerk and Deputy Clerk to the 2023 Cemetery Conference for \$149.00 each, plus travel expenses. Supported by D. Goulston.
Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

F. Hire Dan Krump as Cemetery Caretaker

Motion by J. Andersen to approve hiring Dan Krump as the Cemetery Caretaker.
Supported by D. Goulston.
Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

G. Appointment for Board of Review

Motion by C. Stover to appoint Noreen Gasparetto as Alternate to the Board of Review starting June 14, 2023, to December 31, 2024. Supported by G. Kaszynski.
5 Ayes. 0 Nays. Motion Carried.

H. Road Commission Work Order

Motion by D. Goulston to approve work order to perform survey and design for culvert replacement on Springborn Road between Bethuy and Church in the amount \$3,500.00. Supported by C. Stover.
Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

I. St. Clair County Parks and Rec Commission – 2023 Request for Local Millage Distribution

Motion by D. Goulston to approve the 2023 request for Local Millage Distribution of \$24,607.00.
Supported by G. Kaszynski.
Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

J. 9336 St. Clair Hwy – Permit #PPB22-0072

Board discussed the progress on the property at 9336 St. Clair Hwy. Mr. Stieler addressed the board on his progress with the property. The board let Mr. Stieler know that he will have to post another bond to continue with his current Permit #PPB22-0072.

Motion by D. Goulston to revoke the bond for Permit #PPB22-0072 in the amount of \$1,230.00.
Supported by C. Stover.
Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

K. Building Dept. Demolition Inspection Fees

Motion by J. Andersen to approve adding a Final Inspection fee for Demolition permits on Residential Properties, with revisiting the commercial Demolition permits at a later date.

Supported by D. Goulston.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Citizen Comments: none

Board Comments:

- D. Goulston addressed the board to thank the Clerk's Office for all their hard work and dedication to the township. With their continued education, technological advancements and renovations of the township hall.
- J. Stevens informed the board that starting July 1st through Labor Day, that Church from St. Clair Hwy to Division will be closed.
- J. Stevens informed the board that Phase 1 and 2 of the Belle River Park will start the bidding process and construction will begin.
- J. Andersen informed the board and residents that the Hall is Officially now available to rent, on a first come first serve basis. No alcohol allowed on the property. The max capacity of 70 people with a \$100.00 rental fee and a \$250.00 Refundable security Deposit. Must call the clerk's office to make reservations.

Adjournment

Motion by J. Andersen to adjourn at 8:50pm. Supported by D. Goulston.
5 Ayes. 0 Nays. Motion Carried.

Jennifer Andersen
Casco Township Clerk