

Casco Township
Regular Meeting Minutes
Tuesday, October 10, 2023

Attendance: J. Andersen, D. Goulston, G. Kaszynski, J. Stevens, C. Stover, V. Hauff – Deputy Clerk.
18 Residents

Call to Order at 7:00 pm

Pledge to the Flag of the United States

Consent Agenda:

- A. Agenda for October 10, 2023
- B. Meeting Minutes September 12, 2023
- C. Financial Report
- D. Payment of Bills

Motion by G. Kaszynski to approve the Consent Agenda with 2 additions of M. BMJ Quote and N. Casco Drain Assessment Invoice. Supported by D. Goulston.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

OLD BUSINESS

- A. Auditor Update

J. Stevens requested quotes from 2 additional Auditors to present to the Board at the next meeting.

NEW BUSINESS

- A. Budget Amendments

Postponed until Next Board of Trustees Meeting.

- B. Hi-Tech Microsoft 365 Business Quote

Motion by J. Andersen to approve Hi-Tech Microsoft 365 Business Quote in the amount of \$1572.00.
Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

- C. PCE Invoicing Admin. Fee

Motion by C. Stover to approve a \$100.00 Admin Fee for Invoicing for PCE. Supported by D. Goulston.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

- D. Cassin – Perform Land Splits at \$50.00 each

Motion by C. Stover to Hire Steve Cassin to Perform the Township Land Splits at \$50.00 each.

Supported by J. Andersen.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

- E. Increase cost of First Land Split Fee

Motion by C. Stover to approve the Increase cost of First Land Split Fee to \$150.00.

Supported by J. Andersen.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

- F. Snow Removal Contracts

Postponed until Next Board of Trustees Meeting.

- G. Appoint William Trombley as BOR Alternate

Motion by C. Stover to appoint William Trombley to BOR as an alternate. Supported by D. Goulston

Ayes: 5 Nays: 0 Motion Carried.

- H. Quote for Shed Removal

Postponed.

I. Park Development Policy

Supervisor, J. Stevens explained the Park and Rec Development Policy. All donations for the Township Park must be brought in front of the Parks & Rec Advisory Committee. The Advisory Committee will bring forward any wanted projects to the Township Board of Trustees to approve or disapprove.

J. Springborn Road Culvert Replacement

Motion by J. Andersen to approve quote for Springborn Road Culvert Replacement with the maximum cost to the Township in the amount of \$11,662.13. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

K. County ARPA Funds

Motion by C. Stover to send a revised memo to the County to reallocate funds from broadband to Culvert Replacement. Supported by J. Andersen.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

L. Resolution 2023-13 Early Voting Site Establishment and Location

Motion by G. Kaszynski to adopt Resolution 2023-13 Early Voting Site Establishment and Location. Supported by D. Goulston.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

M. BMJ Quote

No Board Action Taken.

N. Casco Drain Assessment Invoice

Motion by J. Andersen to approve invoice for Casco Drain Projects:

Boehmer23	\$150.00
Volmer23	\$889.57
Bandlow23	\$294.97
Casco23	\$7039.22
Hessen23	\$1100.00
Meldrum	\$000.00
Pelt	\$000.00
Weber23	\$250.00

For a total amount to be paid \$9,723.56. Supported by C. Stover.

Roll Call Vote: J. Andersen – yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Citizen Comments:

Time was given to Residents.

Board Comments:

Time was given to Board Members.

Adjournment

Motion by J. Andersen to adjourn at 8:27pm. Supported by D. Goulston.

Ayes – 5 Nays – 0. Motion Carried.