

Casco Township
Regular Meeting Minutes
Tuesday, March 7, 2023

Attendance: D. Goulston, G. Kaszynski, J. Stevens, C. Stover, V. Hauff – Deputy Clerk.
3 Residents.
Absent: J. Andersen

Call to Order at 7:08 pm

Consent Agenda:

- A. Agenda for March 7, 2023
- B. Special Meeting Minutes February 22, 2023
- C. Financial Report
- D. Payment of Bills

Motion by C. Stover to approve Consent Agenda with 3 additions of J, K, L Items to the Agenda.
Supported by G. Kaszynski.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

Citizen Comments:

- B. Loper asked the board to consider getting an automatic generator for the office and Hall. One that when the power goes out, the power will come back on.

1. Unfinished Business

- A. Lawn Care/Maintenance Service Agreement – D&E Landscaping

Motion by C. Stover to approve a 1 year contract with D&E Landscaping for the Office/Hall and Cemetery Lawn Care. Supported by D. Goulston.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

2. New Business

- A. Budget Hearing

Motion by D. Goulston to open the Budget Hearing at 7:15pm. Supported by C. Stover.
Motion Carried.

Motion by C. Stover to close the Budget Hearing at 7:19pm. Supported by D. Goulston.
Motion Carried.

The Board Discussed the Budget Proposal.

B. 2023-24 Budget

Motion by C. Stover to accept the 2023/2024 Budget as presented. Supported by D. Goulston.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

C. Proposal for Master Plan Update – Cassin Planning Group, LLC

Motion by D. Goulston to approve proposal from Cassin Planning Group, LLC to update the Master Plan in the amount of \$7,200.00. Supported by G. Kaszynski.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

D. Resolution 2023-08 – Application for Michigan DNR Resources Trust Fund Grant

POSTPONED

E. Project Control Engineering

Motion by C. Stover to approve charging a \$15.00 Admin Fee to Project Control Engineering Invoices.
Supported by G. Kaszynski.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

F. Pay Increase – Deputy Clerk Vickie Hauff

Motion by D. Goulston to approve a \$1.00 an hour raise, starting April 1st, 2023.

Supported by G. Kaszynski.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

G. Pay Increase – Deputy Treasurer Linda Thueme

Motion by C. Stover to approve a \$1.00 an hour raise, starting April 1st, 2023. Supported by G. Kaszynski.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

H. Pay Increase – Building Clerk Brenda Loper

Motion by C. Stover to approve a \$1.00 an hour raise, starting April 1st, 2023. Supported by D. Goulston.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

I. Pay Increase – Building Clerk Katie Holk

Motion by C. Stover to approve a \$1.00 an hour raise, starting April 1st, 2023. Supported by D. Goulston.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

J. Touma, Watson, Whaling, Coury & Castello PC – Golden Hawk Appraisal Invoice

Motion by C. Stover to approve the appraisal invoice from Touma, Watson, Whaling, Coury & Castello PC, for the Golden Hawk Appraisal Invoice in the amount of \$405.00. Supported by D. Goulston.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

K. Quote from HiTech for Power Back Up - \$1,013.00

Motion by C. Stover to approve the HiTech Quote for Power Back Up in the amount of \$1,013.00.

Supported by D. Goulston.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

L. Quote from HiTech for Replacement of Existing Network Switch - \$2,313.00

Motion by C. Stover to approve HiTech Quote to Replace the Existing Network Switch in the amount of \$2,313.00. Supported by D. Goulston.

Roll Call Vote: D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes. Motion Carried.

Citizen Comments: NONE

Board Comments:

- J. Stevens addressed the board and residents stating that the township is looking for residents to sit on a Parks & Rec Board and an Alternative for the Board of Review.

Adjournment

Motion by D. Goulston to adjourn at 7:48pm. Supported by C. Stover.

4 Ayes. 0 Nays. Motion Carried.

Jennifer Andersen
Casco Township Clerk