

Casco Township
Regular Meeting Minutes
Tuesday, December 13, 2022

Attendance: J. Andersen, D. Goulston, G. Kaszynski, J. Stevens, C. Stover, V. Holk – Deputy Clerk
3 Residents, United Way

Call to Order – 7:01pm
Pledge of Allegiance to the Flag of the United States
Swore in G. Kaszynski as Casco Township Board Trustee

Consent Agenda:

- A. Agenda for December 13, 2022
- B. Meeting Minutes for November 1, 2022
- C. Financial Report
- D. Payment of Bills

Motion by D. Goulston to approve the Consent Agenda with three (3) additions to the Agenda of U. Resolution 2022-19 Belle River Park Paving, V. PM Blough invoice for Grant Support, W. Casco Twp Holiday Closed Schedule. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Citizen Comments: None.

1. Correspondence
 - A. United Way of Saint Clair County

Motion by D. Goulston to adopt Resolution 2022-20 Proclamation Designating December 2022 as United Way of St. Clair County Month. Supported by C. Stover. 5 Ayes 0 Nays. Motion Carried.

2. Unfinished Business
 - A. Network Computers

J. Stevens informed the Township Board on the situation with Network Computers.

- B. Snow Removal Contract

Motion by C. Stover to approve Early Bird Earl’s contract for \$3,120.00 for 2022/2023 Snow Season, with the Township Cemetery being plowed when requested and the offices being done by 8:30am when needed. Supported by D. Goulston.

Roll Call Vote: J. Andersen - no, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

- C. Hi-Tech – Office Computer Replacement

Motion by J. Andersen to approve paying the amount of \$9,853.00 to replace the amount originally approved to replace the office computers. Supported by C. Stover.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

- D. Park Update

J. Stevens updated the Board on the Grants and progress being made at the Belle River Park.

3. New Business

A. Appoint Constable for Remaining Term ending November 2024

Motion by D. Goulston to appoint Chad Czenkus as Constable for the remainder of the term ending November 2024. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

B. Richmond-Lenox EMS – Revised Contract

Motion by J. Andersen to approve the Richmond-Lenox EMS Revised Contact. Supported by D. Goulston

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Casco Township

Regular Meeting Minutes

Tuesday, December 13, 2022

C. PM Blough, Inc. – Invoice for Phase 1 Construction Plans and Bidding

Motion by J. Andersen to approve PM Blough, Inc Invoice for Phase 1 Construction Plans and Bidding, in the amount of \$300.00. Supported by D. Goulston.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

D. Hi-Tech – Meeting Computer Purchase

Motion by C. Stover to approve purchase of laptop for Sign/Meetings in the amount of \$1,045.00.

Supported by G. Kaszynski.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

E. Hi-Tech – Maintenance Time Block Purchase

Motion by C. Stover to approve purchase of One Hundred (100) hour Maintenance Time Block Purchase in the amount of \$13,500.00. Supported by J. Andersen.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

F. Farmland Rental Agreement Extension

Motion by C. Stover to approve the Farmland Rental Agreement Extension in the amount of \$3,221.00.

Supported by G. Kaszynski.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

G. Farmland Tax Payment

Motion by C. Stover to approve the tax payment for Township Farmland in the amount of \$791.18.

Supported by J. Andersen.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

H. Katie Holk – Pay Increase

Motion by C. Stover to retire the Wage Scale in the Casco Township Employee handbook and replace with an annual Salary review with details to be determined at a later meeting. Supported by G. Kaszynski

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

Motion by J. Andersen to approve Katie Holk’s pay increase of \$2.00 an hour retroactive to June 16, 2022. Supported by C. Stover

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

I. Golden Hawk Appraisal

Motion by C. Stover to approve the appraisal for Golden Hawk Golf Course, not to exceed \$5,500.00. Supported by J. Andersen.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

J. MAMC Institute Conference

Motion by D. Goulston to approve the clerk and deputy clerk to attend the MAMC Institute in the amount of \$650.00 each plus hotel and travel expenses. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

K. Reappointment of Board of Review Members

Motion by C. Stover to accept the Reappointment of Roger Sloan, Chris Stevens, and Eugene Eovaldi to the Board of Review until 12/31/2024. Supported by J. Andersen. 5 Ayes 0 Nays. Motion Carried.

L. Reappointment of Zoning Board of Appeals Member

Motion by D. Goulston to accept the Reappointment of Sandra Bishop to the Zoning Board of Appeals until 12/31/2025. Supported by J. Andersen. 5 Ayes 0 Nays. Motion Carried.

Casco Township
Regular Meeting Minutes
Tuesday, December 13, 2022

M. Reappointment of Planning Commission Members

Motion by D. Goulston to accept the Reappointment of James Edwards and Gerald Keller to Planning Commission Members until 12/31/2025. Supported by J. Andersen. 5 Ayes 0 Nays. Motion Carried.

N. Reappointment of Board of Trustee Liaison to the Planning Commission

Motion by J. Andersen to accept the Reappoint of Gina Kaszynski to Board of Trustee Liaison to the Planning Commission until 11/5/2024. Supported by C. Stover. 5 Ayes 0 Nays. Motion Carried.

O. Revoke Bond #3692

Motion by J. Andersen to Revoke Bond #3692 – New Para Delaware Partnership in the amount of \$380.00. Supported by G. Kaszynski.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.
Motion Carried.

P. Revoke Bond #3995

Motion by J. Andersen to Revoke Bond #3995 – T-Mobile in the amount of \$380.00.

Supported by D. Goulston.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.

Motion Carried.

Q. Revoke Bond #4034

Motion by G. Kaszynski to Revoke Bond #4034 – American Tower in the amount of \$380.00.

Supported by J. Andersen.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.

Motion Carried.

R. Revoke Bond #4054

Motion by G. Kaszynski to Revoke Bond #4054 – American Tower in the amount of \$355.00.

Supported by J. Andersen.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.

Motion Carried.

S. Linda West – Waive Fire Run Bill

Motion by G. Kaszynski to waive Fire Run Bill IRA22-643, in the amount of \$50.00 for Linda West.

Supported by D. Goulston

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.

Motion Carried.

T. Casco Township Board of Trustees – Set 2023 Meeting Dates, Times and Location

Motion by J. Andersen to approve the Casco Township Board of Trustees 2023 Meeting Dates, Times and Location with the March Meeting changing to the 7th instead of the 14th of 2023.

Supported by C. Stover. 5 Ayes 0 Nays. Motion Carried.

U. Resolution 2022-19 Casco Township Belle River Park Paving

Motion by J. Andersen to adopt Resolution 2022-19 Casco Township Belle River Park Paving.

Supported by D. Goulston. 5 Ayes 0 Nays. Motion Carried.

V. PM Blough, Inc. Invoice for Spark Grant Application Assistance

Motion by J. Andersen to approve Invoice from PM Blough, Inc. for Spark Grant Application Assistance in the amount of \$550.00. Supported by D. Goulston.

Roll Call Vote: J. Andersen - yes, D. Goulston – yes, G. Kaszynski – yes, J. Stevens – yes, C. Stover – yes.

Motion Carried.

W. Casco Township Holiday Closed Schedule

Motion by C. Stover to approve the Casco Township Holiday Closed Schedule.

Supported by D. Goulston. 5 Ayes 0 Nays. Motion Carried.

Casco Township
Regular Meeting Minutes
Tuesday, December 13, 2022

Citizen Comments

Resident addressed the Board on how funds are disbursed. Clerk, J. Andersen explained how the process is done with the different funds.

Board Comments

- C. Stover addressed the residents on the tax bill schedule – how to pay your taxes, where you can pay your taxes and when they are due.
- J. Stevens addressed the Board on the Planning Commission Meeting about Great Lakes Trucking Company.

Adjournment

Motion by J. Andersen to adjourn at 8:39 pm. Supported by C. Stover.
5 Ayes. 0 Nays. Motion Carried.

Jennifer Andersen
Casco Township Clerk