

Casco Township
Regular Meeting
February 8, 2022

Present: J. Andersen, D. Goulston, J. Stevens, C. Stover
V. Holk, Deputy Clerk, 2 audience members

7:00 pm Call to Order

Pledge to the Flag

Agenda for February

Motion by J. Stevens to approve agenda as presented. Supported by C. Stover
4 Ayes. 0 Nays Motion Carried

Citizens comments:

None

Consent Agenda

- A. Regular meeting minutes for January 11, 2022
- B. Financial report
- C. Payment of Bills

Motion by C. Stover to approve the Consent Agenda with one (1) correction to the Regular meeting minutes for January 11, 2022. Supported by J. Stevens.

Roll Call Vote: J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

Correspondence

FYI – J. Andersen presented the Casco Township Newsletter, to be mailed to all the residents, with their assessing statements. The Clerk also presented the Board with the Scholarships awarded to her and the Deputy Clerk for training. Also, the Board was given the information about the Township's new postage machine.

New Business

- A. Vacancy/Township Supervisor

Motion by C. Stover to appoint J. Stevens to the position of Casco Township Supervisor, until November 8, 2022. Supported by D. Goulston

Roll Call Vote: J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

- B. Approve Purchase of Township Conference Furniture

Motion by J. Stevens to purchase twelve (12) foot conference table and twenty-four (24) folding chairs for \$3,622.24. Supported by D. Goulston.

Roll Call Vote: J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

- C. Approve Accident Fund Workers Compensation
Employee Liability Insurance Policy – Nickel & Saph

Motion by C. Stover to pay Accident Fund Workers Compensation, Employee Liability Insurance Policy to Nickel & Saph in the amount of \$1,567.00. Supported by D. Goulston.

Roll Call Vote: J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

- D. Adopt Resolution 2022-07
Resolution to Establish Poverty Exemption Policy and Guidelines and Application

Motion by J. Stevens to Adopt Resolution 2022-07, Resolution to Establish Poverty Exemption Policy and Guidelines and Application. Supported by C. Stover.

Roll Call Vote: J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

- E. Kehrig Steel

Motion by J. Stevens to reinstate Kehrig Steel bond in the amount of \$5,716.00, pending resolution of plumbing and review of site plans. Supported by D. Goulston.

Roll Call Vote: J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

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F. Budget Amendments

Motion by J. Stevens to approve the Budget Amendments as presented. Supported by D. Goulston.
Roll Call Vote: J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

Account #	Account Name	Budgeted Amount	Current Account Balance	Amount (Over) Amount Under	Debit Amount	Credit Amount	Amended Budget Amount	Adjusted Amount (Over) or Amount Under
101-101-829	Contracted Fire Services	\$105,000.00	\$97,052.10	\$7,947.90	\$5,760.00		\$99,240.00	\$2,187.90
101-101-816	Planner Consultant	\$6,300.00	\$7,425.87	(\$1,125.87)		\$2,176.00	\$8,476.00	\$1,050.13
101-101-850	Telephone Office	\$2,000.00	\$2,174.20	(\$174.20)		\$1,367.00	\$3,367.00	\$1,192.80
101-101-914	Twp Officials Liability	\$7,200.00	\$7,417.00	(\$217.00)		\$217.00	\$7,417.00	\$0.00
101-265-752	Supplies Building Dept	\$1,200.00	\$2,854.41	(\$1,654.41)		\$2,000.00	\$3,200.00	\$345.59
101-101-970	Capital Outlay	\$12,000.00	\$5,722.14	\$6,277.86	\$4,695.00		\$7,305.00	\$1,582.86
101-101-831	Contracted Drain Service	\$10,000.00	\$11,394.99	(\$1,394.99)		\$1,395.00	\$11,395.00	\$0.01
101-101-864	Conferences & Workshops	\$300.00	\$1,598.54	(\$1,298.54)		\$3,300.00	\$3,600.00	\$2,001.46
101-101-830	Contracted Road Comm	\$64,000.00	\$32,553.93	\$31,446.07	\$7,392.00		\$56,608.00	\$24,054.07
101-101-919	Employee Life Ins & Pension	\$22,300.00	\$25,491.07	(\$3,191.07)		\$3,192.00	\$25,492.00	\$0.93
101-101-715	Twp Share SS Taxes	\$15,000.00	\$14,936.25	\$63.75		\$3,200.00	\$18,200.00	\$3,263.75
101-101-827	Contracted Assessing Services	\$28,000.00	\$23,435.47	\$4,564.53		\$1,000.00	\$29,000.00	\$5,564.53
101-101-826	Legal Fees	\$15,000.00	\$3,413.75	\$11,586.25	\$8,069.00		\$6,931.00	\$3,517.25
101-215-702	Clerk	\$28,551.00	\$26,750.00	\$1,801.00		\$3,569.00	\$32,120.00	\$5,370.00
101-215-704	Deputy Clerk	\$21,100.00	\$19,443.26	\$1,656.74		\$4,500.00	\$25,600.00	\$6,156.74
101-101-707	Township Secretary	\$13,435.00	\$8,470.37	\$4,964.63	\$4,964.63		\$8,470.37	\$0.00
101-101-706	Elections	\$5,000.00	\$1,348.40	\$3,651.60		\$4,964.63	\$9,964.63	\$8,616.23
101-171-702	Supervisor	\$28,551.00	\$23,792.60	\$4,758.40	\$1,100.00		\$27,451.00	\$3,658.40
101-101-714	Assessor Assistant	\$13,435.00	\$11,128.13	\$2,306.87		\$550.00	\$13,985.00	\$2,856.87
101-253-704	Deputy Treasurer	\$13,435.00	\$11,127.98	\$2,307.02		\$550.00	\$13,985.00	\$2,857.02
101-000-475	Licenses & Repairs	\$35,000.00	\$99,951.50	(\$64,951.50)	\$65,000.00		\$100,000.00	\$48.50
101-371-707	Building Secretary	\$13,435.00	\$17,109.62	(\$3,674.62)		\$12,000.00	\$25,435.00	\$8,325.38
101-371-752	Supplies Building Dept	\$750.00	\$14,985.21	(\$14,235.21)		\$19,600.00	\$20,350.00	\$5,364.79
101-371-821	Contracted Building Inspector	\$16,000.00	\$27,810.00	(\$11,810.00)		\$20,000.00	\$36,000.00	\$8,190.00
101-371-822	Contracted Electrical Inspector	\$8,000.00	\$11,645.75	(\$3,645.75)		\$6,100.00	\$14,100.00	\$2,454.25
101-371-823	Contracted Heating Inspector	\$6,000.00	\$3,412.50	\$2,587.50		\$4,300.00	\$10,300.00	\$6,887.50
101-371-824	Contracted Plumbing Inspector	\$3,000.00	\$1,592.25	\$1,407.75		\$3,000.00	\$6,000.00	\$4,407.75
101-000-675	ARPA	\$0.00	\$213,122.35	(\$213,122.35)	\$162,173.70		\$162,173.70	(\$50,948.65)
101-101-752	Office Supplies	\$5,000.00	\$8,295.98	(\$3,295.98)		\$9,148.76	\$14,148.76	\$5,852.78
101-101-930	Maintenance/Repair	\$10,000.00	\$24,495.09	(\$14,495.09)		\$14,565.00	\$24,565.00	\$69.91
101-101-956	Miscellaneous	\$4,000.00	\$9,164.51	(\$5,164.51)		\$7,235.00	\$11,235.00	\$2,070.49
101-265-930	Hall Grounds Maint/Repair	\$20,000.00	\$120,059.00	(\$100,059.00)		\$131,224.94	\$151,224.94	\$31,165.94

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Unfinished Business

A. Mr. Jim Marker/Drain Improvement Section 23

Mr. Marker addressed the Board about the Drain Improvement on his property.

B. Casco Township Belle River Park Sign/Phillips Sign & Lighting

Motion by J. Stevens to pay Phillips Sign & Lighting in the amount of \$634.73, for the Casco Township Belle River Park Sign. Supported by C. Stover.

Roll Call Vote: J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

Citizen Comments:

A citizen addressed the board. Trustee, J. Stevens thanked the Board for the appointment of Casco Township Supervisor.

Motion to Adjourn at 7:58 pm by C. Stover. Supported by J. Stevens.

4 Ayes. 0 Nays. Motion Carried