

Casco Township
Regular Meeting Minutes
December 14, 2021

Present: P. Allagreen, J. Andersen, D. Goulston, J. Stevens, C. Stover
V. Holk, Deputy Clerk, 3 audience members

7:00 pm Call to Order

Pledge to the Flag

Agenda for December

Motion by J. Stevens to accept the Agenda with one (1) deletion, under New Business, delete item "K" Security Cameras for office, parking lots and election boxes, until next month. Supported by J. Andersen.
5 Ayes. 0 Nays. Motion Carried.

Citizens Comments

Residents addressed the Board about the Culvert and ditching on Church Rd., by their house. The board suggested them going to the St. Clair County Road Commission meeting, since Church Road is a county road.

Consent Agenda

- A. Regular Meeting Minutes November 9, 2021
- B. Financial Report
- C. Payment of Bills

Motion by J. Stevens to approve Consent Agenda, with one correction on Regular Meeting Minutes of November 9, 2021, of J. Andersen. Supported by D. Goulston.
Roll Call Vote: P. Allagreen – Yes, J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, Stover – Yes. Motion Carried.

Correspondence – NONE

1. New Business

- A. Appoint Keith Teltow to Planning Commission/3-year term
Motion by J. Stevens to approve the appointment of Keith Teltow to the Planning Commission for a 3-year term. Supported by D. Goulston.
5 Ayes. 0 Nays. Motion Carried.
- B. Appoint Hugo Mancini to Zoning Board of Appeals/3-year term.
Motion by D. Goulston to approve the appointment of Hugo Mancini to the Zoning Board of Appeals for a 3-year term. Supported by J. Stevens.
5 Ayes. 0 Nays. Motion Carried.
- C. Letter from Assessor stating that the Attorney handling Tribunal case of Mark/Camille Miller need to hire an appraiser. Jim Hartman/Mike Williams.
Motion by J. Andersen to approve Mr. Touma, Tax Tribunal attorney, to hire Mr. Hartman for \$4,500.00 with additional \$1,000.00 if we go to trial, for the Tribunal case of Mark/Camille Miller. Supported by D. Goulston.
Roll Call Vote: P. Allagreen – Yes, J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.

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- D. Network Computers - \$2,239.92
1 Scanner-Printer/Networking – 2 Monitors/1 Dual Monitor
Video Card/Networking
Motion by J. Stevens to approve the payment to Network Computers for \$2,239.92 for 1 Scanner-Printer, 2 Monitors, 1 Dual Monitor, Video Card and Networking. Supported by D. Goulston
Roll Call Vote: P. Allagreen – Yes, J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.
- E. Pay Parks and Rec Taxes/\$664.07
Motion by J. Andersen to pay Parks and Rec Taxes of \$664.07. Supported by J. Stevens. Roll Call Vote: P. Allagreen – Yes, J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.
- F. MTA St. Clair County Chapter Annual Dinner Meeting
Thursday, February 17, 2022
P. Allagreen informed the board that this is a save the date, and more details are to come.
- G. Recreation Passport/Local Development Grant - \$56,200.00
P. Allagreen informed the board that the Township received a Grant of \$56,200.00 from the Michigan Department of Natural Resources, for the Casco Township Belle River Park Picnic Area. There was also an article about this in the Voice.
- H. Hire John Monte-Project Control Engineering Consulting Engineer
Motion by J. Stevens to hire John Monte-Project Control Engineer Consulting Engineer. Supported by J. Andersen.
5 Ayes. 0 Nays. Motion Carried
- I. Request for Pay Raise/Brenda Loper and Linda Thueme
\$19.50 to \$20.00 and vacation from 12 to 14 days
Motion by C. Stover to approve pay increase of Brenda Loper and Linda Thueme from \$19.50 to \$20.00. Supported by J. Stevens.
Roll Call Vote: P. Allagreen – Yes, J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.
- J. Revoke Bond/Permit #3942 from 2018 - \$5,716.00
Motion by C. Stover to revoke Bond/Permit #3942 for \$5,716.00 back to the Township. Supported by J. Stevens
Roll Call Vote: P. Allagreen – Yes, J. Andersen – Yes, D. Goulston – Yes, J. Stevens – Yes, C. Stover – Yes. Motion Carried.
- K. Security Cameras for office, parking lots and election boxes
This item was deleted until next month, upon approval of December 14, 2021, Agenda.
- L. 2 Weather Alert Sirens - \$25,000.00
Township cost 1/3 - \$8,333.00 per siren. County cost \$16,667.00 for 2 sirens
P. Allagreen discussed the cost of the sirens for the township, to the board.

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- M. 2022 Township Board Meeting Dates
January 11/February 8/March 8/April 12/May 10/June 14/July 12
August 9/September 13/October 11/November 1/December 13
Motion by J. Stevens to approve 2022 Township Board Meeting Dates of
January 11/February 8/March 8/April 12/May 10/June 14/July 12
August 9/September 13/October 11/November 1/December 13 at 4512
Meldrum Road at 7 pm. Supported by J. Andersen.
5 Ayes. 0 Nays. Motion Carried.
- N. Clerk's Institute – March 20-25, 2022
3-year commitment – Grant for first Institute.
J. Andersen addressed the board about making a commitment to the 3-year clerk
institute, to be able to accept the one-time scholarship. The board was good
with making the commitment.
- O. Employee Handbook
Motion by J. Andersen to postpone approving New Employee Handbook until
January 2022 Township Board Meeting. Supported by J. Stevens.
5 Ayes. 0 Nays. Motion Carried.
- P. Upgrade Telephone System
Comcast/Network Computers
Motion by J. Stevens to approve Comcast to upgrade Phone System for Township
Offices. Supported by C. Stover.
Roll Call Vote: P. Allagreen – Yes, J. Andersen – Yes, D. Goulston – Yes,
J. Stevens – Yes, C. Stover – Yes. Motion Carried.
3. Unfinished Business
A. Untied Way of St. Clair County
Board discussed and decided to not look into or support at this time.

Citizens Comments: Trustee, C. Stover informed the board that we received the first half of the ARPA money. Trustee, J. Andersen informed the board that the township is required to our audits every 2 years now.

Motion to Adjourn at 8:10 pm by J. Andersen. Supported by J. Stevens. 5 Ayes. 0 Nays.
Motion Carried.

Jennifer Andersen, Casco Township Clerk