

Present: P. Allagreen, J. Andersen, C. Stover, J. Stevens and D. Goulston
Victoria Holk, Deputy Clerk. Mr. Jeff Bohm, St. Clair County Commissioner,
Mr. Dan Casey, St. Clair County Economic Development Alliance.
six (6) Township residents.

7:00 p.m. Call to Order

Motion by J. Stevens to approve Agenda as submitted. Supported by J. Andersen. 5 Ayes. 0 Nays. Motion Carried.

Motion by J. Andersen to approve Special meeting minutes of Wednesday, June 2, 2021. Supported by C. Stover. 5 Ayes. 0 Nays. Motion Carried.

Motion by J. Stevens to accept the Financial Report of June 8, 2021 (for month of May) as submitted. Supported by J. Andersen. 5 Ayes. 0 Nays. Motion Carried.

1. Correspondence - NONE

2. New Business

- A. Mr. Gibson/Gypsy Moth Infestation on Church Road
Mr. Charles Gibson presented the Board with an outline and information regarding the problem he and other residents on Church Road are experiencing with gypsy moth infestation. He gave a synopsis of the research and attempts he has made in dealing with the matter. Mr. Bohm advised that he has received numerous communications with regard to same, and he had spoken with Jerry Johnson of the MSU Extension office to discuss a plan of action. Mr. Gibson advised that it is too late to do anything now, and Mr. Bohm advised that there may be an opportunity to put in a Grant request. Mr. Bohm advised that the County may be able to assist with Grants.
- B. Jeff Bohm, St. Clair County Commissioner/26 Mile Road Water, Sewer, etc.
Mr. Bohm was accompanied by Mr. Dan Casey, St. Clair County Economic Development Alliance to discuss the 26 Mile Road corridor and the Township's consideration for large parcel for infrastructure in Casco Township. Mr. Bohm commented on the Sattler farm. He and Mr. Casey advised that Sovae Properties met with the EDA for potential medical space in St. Clair County. Mr. Bohm advised the Board that St. Clair County had received 31 million dollars in COVID money. St. Clair County is looking to ask if Casco Township would be willing to develop commercial/industrial on the 26 Mile corridor. He advised that he would need feedback from Casco Township within 30 days. He advised that there is currently a study taking place.
- C. Approve MTA Dues/\$3,258.81
Motion by D. Goulston to approve payment of MTA dues in the amount of \$3,258.81. Supported by J. Stevens. Roll Call Vote: J. Stevens - Yes, P. Allagreen - Yes, J. Andersen - Yes, C. Stover - Yes, D. Goulston - Yes. Motion carried.
- D. Approve Pay Raise of Planning Commission and Zoning Board of Appeals
Chair-\$40/Secretary-\$50/Member-\$35/Recording Sec/\$55
J. Stevens commented that it was his opinion that the Planning Commission Chair has more responsibility than the Secretary and that the pay for each should be: Planning Commission Chair/\$50 and the Secretary/\$40. Upon discussion by the Board - Motion by J. Stevens to approve pay raise for the Planning Commission members as follows: Chair/\$50, Secretary/\$40, Member/\$35, Recording Secretary/\$55; and for the ZBA members as follows: Chair/\$40, Secretary/\$50, Member/\$35.

2. New Business – Continued

- D. Approve Pay Raise of Planning Commission and Zoning Board of Appeals
Supported by J. Andersen. Roll Call Vote: J. Stevens – Yes, P. Allagreen – Yes,
J. Andersen – Yes, C. Stover – Yes, D. Goulston – Yes. Motion carried.
- E. Update on Grant Writing Class/Vickie Holk
Vickie advised the Board that she had passed the class, that it was geared more
towards non-profits, but she did get some good information and tips.
- F. Approve BS&A Building Department Quote
J. Andersen advised the Board of the benefits of the building department
transitioning to the BS&A software for efficiency and building department
permit issuance process. D. Goulston and J. Stevens expressed concern for
the cost estimate for use of the program. Upon discussion it was the
general consensus of the board to table the matter and possibly have a
representative from BS&A address the board. J. Andersen said that
she would contact the representative from BS&A to schedule a presentation
to the board. Motion by J. Andersen to table matter to next month or the
month after. Supported by J. Stevens. 5 Ayes. 0 Nays.
Motion carried.
- G. Approve BS&A Accounting Quote
J. Andersen explained to the Board how the software would interact
with the Treasurer's office and would eliminate much of the paperwork.
Upon discussion, Motion by J. Andersen to table the matter to next
month or the month after. Supported by J. Stevens. 5 Ayes. 0 Nays.
Motion carried.
- H. Park Update
P. Allagreen advised the Board that J. Stevens had picked up the sign.
The Board discussed the procedure necessary for placement of the sign;
ie, a contractor for placement of the sign, necessity of a sign permit. P.
Allagreen advised that she had spoken to Pam Blough and was told that
the Township could proceed with the construction of the gazebo. There
was general discussion between the Board and Township residents present.
Mary Jo Walentovic proposed a ceremony at the park.
- I. Farmers Market/Persons in Charge/Waiver of Participants
J. Andersen and V. Holk asked for volunteers to be in charge, and
Mary Jo Walentovic and Kathy LaForest volunteered. There was
discussion between the Board and the residents present as to what
type of items will be sold ie, vegetables, retail items, baby chicks,
baby ducks, eggs. The market will be open 2 Saturdays a month
beginning the 2nd Saturday in July. There was a question raised as to
liability and the need for a waiver to be signed by participants.
P. Allagreen to contact our insurance company and inquire as to
implications and viability of the market.
- J. Substitute for Township Planner Cassin/Vacation
P. Allagreen advised that Mr. Cassin has an associate that
will cover for him if necessary. J. Stevens advised that Mr. Cassin
is available by phone.

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2. New Business – Continued

- K. Replacement of Rubber Treads/Both Basement Staircases
Motion by D. Goulston to approve replacement of rubber treads on both basement stairwells at a cost of \$937.04. Supported by J. Stevens. C. Stover commented that the Township should not be paying 6% sales tax. Roll Call Vote: D. Goulston – Yes, J. Stevens – Yes, P. Allagreen – Yes, J. Andersen – Yes, C. Stover – Yes. Motion Carried.
- L. Approval of Joint Training/ZBA and Planning Commission
J. Stevens explained that the applicant who wished to address the Planning Commission at its June meeting did not submit the revised site plan timely, therefore would be put on the July 13 agenda. Planner Cassin with hold the training next week, June 15.
- M. Adopt Covid 19 Preparedness Plan
J. Andersen advised the Board that they must adopt the Plan in order to reopen the office. Motion by C. Stover to adopt the Covid 19 Preparedness Plan. Supported by J. Stevens. 5 Ayes. 0 Nays. Motion Carried.

3. New Business

- A. Approve ZBA Application fee from \$250 to \$350
P. Allagreen advised the Board that she had checked with China Township, Columbus Township and Ira Township, and they charge \$350.00. Motion by J. Stevens to increase the ZBA Application fee from \$250.00 to \$350.00. Supported by P. Allagreen. 3 Ayes/Allagreen, J. Stevens, D. Goulston. 2 Nays/J. Andersen, C. Stover. Motion Carried. The Board discussed after the Motion was approved, that they would possibly revisit the matter in a year or so.
- B. Update on Basement
J. Andersen advised the Board that the basement is coming along nicely. There was some difficulty in laying the floor that took a bit longer than anticipated.
- C. Review Approval of Mr. Monte/Project Control Engineering
Review of all Drainage Plans
The Board discussed the matter and clarified that Mr. Monte will only review drainage plans that St. Clair County Drain Commission cannot due to the property not being in the County's Drainage District. P. Allagreen will contact Mr. Monte to advise him that the Township will not be collecting his fees from the applicants, they will pay him direct.

Payment of Bills

Motion by C. Stover to approve payment of bills submitted (check #30627 -30647) after the May 11, 2021 meeting totaling \$213,195.90; and bills submitted (check #30648-30680 for the June 8, 2021 meeting, totaling \$21,83429 including e-file First State Bank and State of Michigan. Also check #1138 to Wayne Baumgarten for Liquor inspection and mileage. Supported by C. Stover. Roll Call Vote: J. Stevens – Yes, P. Allagreen – Yes, J. Andersen – Yes, C. Stover – Yes, D. Goulston – Yes. Motion Carried.

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Citizens Comments: Discussion of bottle cap collection, and farmers market and broadband service in the Township.

Motion to Adjourn at 9:34 p.m. by J. Stevens. Supported by: J. Andersen. 5 Ayes. 0 Nays. Motion carried.

Jennifer Andersen
Casco Township Clerk