

Casco Township
Regular Meeting Minutes
May 11, 2021

Present: P. Allagreen, J. Andersen, C. Stover, J. Stevens and D. Goulston (via ZOOM Remote)
Victoria Holk, Deputy Clerk. Two (2) Township residents (one via ZOOM Remote).

7:05 p.m. Call to Order

Motion by J. Stevens to approve Agenda as submitted. Supported by J. Andersen. 5 Ayes. 0 Nays. Motion Carried.

Motion by J. Stevens to accept the Financial Report of February 9, 2021 as submitted. Supported by J. Andersen. 5 Ayes. 0 Nays. Motion Carried.

1. Correspondence

- A. Letter from St. Clair County EDA/COVID 19 Vaccines
There was general discussion by the Board as to the information contained in the communication as to number of vaccines given in St. Clair County.
2. New Business
- A. Approve Hiring of John Monte/Project Engineering and Engineering Fees
Motion by J. Stevens to approve hiring of John Monte/Project Engineering and the engineering fees. Supported by D. Goulston. Roll Call Vote:
J. Stevens – Yes, P. Allagreen – Yes, J. Andersen – Yes, C. Stover – Yes, D. Goulston – Yes.
Motion carried.
- B. Approve Board of Review Pay Raise/\$10.00 to \$15.00 per hour
Motion by J. Stevens to approve pay raise for the Board of Review members from \$10.00 to \$15.00 per hour. Supported by D. Goulston. Roll Call Vote: J. Stevens – Yes, P. Allagreen – Yes, J. Andersen – Yes, C. Stover – Yes, D. Goulston – Yes. Motion carried.
- C. Approve Increase in ZBA Application Fee from \$250.00 to \$500.00
P. Allagreen advised the Board that the fee should be raised due to the cost of the ZBA members, the cost of heating and electric for the meetings. J. Andersen inquired as to whether the increase might be more than the actual cost of those items, and that the Township should not make money off the fee, and that the Township must be able to justify the amount we are charging. Upon discussion by the Board, Motion by J. Stevens to table the increase until P. Allagreen can check with neighboring Townships as to what their charges are in comparison to the proposed increase. Supported by D. Goulston. Roll Call Vote: J. Stevens – Yes, P. Allagreen – Yes, J. Andersen – Yes, C. Stover – Yes, D. Goulston – Yes. Motion carried.
- D. Approve Forfeit of Bond #3453/\$250.00
D. Goulston inquired as to whether or not the people are notified ahead that the bond has expired and may be revoked. J. Andersen advised that a letter is sent once the forfeiture has been approved by the Board. Upon discussion by the Board – Motion by J. Stevens to approve forfeiture of Bond #3453 in the amount of \$250.00. Supported by C. Stover. Roll Call Vote: J. Stevens – Yes, P. Allagreen – Yes, J. Andersen – Yes, C. Stover – Yes, D. Goulston – Yes. Motion carried.
- E. Approve Forfeit of Bond #3692/\$250.00
Motion by J. Stevens to approve forfeiture of Bond #3692 in the amount of \$250.00. Supported by C. Stover. Roll Call Vote: J. Stevens – Yes, P. Allagreen – Yes, J. Andersen – Yes, C. Stover – Yes, D. Goulston – Yes. Motion carried.

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2. New Business - Continued

- F. Approve Forfeit of Bond #3694/\$250.00
Motion by C. Stover to approve forfeiture of Bond #3694 in the amount of \$250.00. Supported by J. Andersen. Roll Call Vote: J. Stevens - Yes, P. Allagreen - Yes, J. Andersen - Yes, C. Stover - Yes, D. Goulston - Yes. Motion carried.
- G. Approve Forfeit of Bond #3930/\$2295.00
Motion by J. Stevens to approve forfeiture of Bond #3930 in the amount of \$2,295.00. Supported by C. Stover. Roll Call Vote: J. Stevens - Yes, P. Allagreen - Yes, J. Andersen - Yes, C. Stover - Yes, D. Goulston - Yes. Motion carried.
- H. Park Update by Pam Blough
Ms. Blough did not attend the meeting. P. Allagreen advised that the sign is ready for pick up in Port Huron. P. Allagreen with double check the use of the Grant fund monies. The Board discussed the placement of the sign and the need for a sign permit.
- I. Approve New Electrical Box for Basement/\$750.00
Upon discussion by the Board - Motion by J. Andersen to table the matter until the next Board meeting or for a Special Board meeting. Supported by J. Stevens. 5 Ayes. 0 Nays. Motion carried.
- J. Approve Gravel and Shed for Cemetery/\$2,000.00
P. Allagreen advised the Board the Dennis LaForest will build the shed (under 200 square feet) and apply the gravel. Motion by J. Stevens to build a shed under 200 square feet and apply gravel to the cemetery. Supported by J. Andersen. Roll Call Vote: J. Stevens - Yes, P. Allagreen - Yes, C. Stover - Yes, D. Goulston - Yes. Motion carried.

Payment of Bills

Motion by J. Stevens to approve payment of bills submitted (check #30577 -30598) after the April 13, 2021 meeting totaling \$12,574.66; and bills submitted (check #30599-30626 for the May 11, 2021 meeting, totaling \$21,457.24 including e-file First State Bank and State of Michigan. Also check #1137 to Wayne Baumgarten for Liquor inspection and mileage. Supported by C. Stover. Roll Call Vote: J. Stevens - Yes, P. Allagreen - Yes, J. Andersen - Yes, C. Stover - Yes, D. Goulston - Yes. Motion carried.

Citizens Comments: Mr. William Stieler addressed the Board.

Motion to Adjourn at 7:48 p.m. by J. Stevens. Supported by: J. Andersen. 5 Ayes. 0 Nays. Motion carried.

Jennifer Andersen
Casco Township Clerk