

Casco Township  
Regular Meeting Minutes  
January 12, 2021

7: 00 p.m. Call to Order P. Allagreen – Meeting conducted via Zoom Remote  
by Victoria Holk, Deputy Clerk

Pledge to the Flag

Present: P. Allagreen – stating she was in Casco Township, St. Clair County Michigan;  
Dan Goulston – stating he was in Casco Township, St. Clair County, Michigan; Jennifer  
Andersen – stating she was in Casco Township, St. Clair County, Michigan; Colleen Stover –  
stating she was in Casco Township, St. Clair County Michigan; and Joseph Stevens – stating he  
was in Casco Township, St. Clair County, Michigan. One Casco Township resident.

Motion by J. Stevens to approve the Agenda with one (1) addition: Under 3. New Business, add  
“N” – Discuss and approve Invoice from NEMChannel 6 in the amount of \$2,820.00 ( for 2 years  
2019 and 2020 at \$1,410.00 per year). Supported by D. Goulston. 5 Ayes. 0 Nays. Motion carried.

Motion by J. Andersen to approve Meeting minutes of the Casco Board of Trustees of Tuesday,  
December 8, 2020. Supported by J. Stevens. 5 Ayes. 0 Nays. Motion carried.

Motion by J. Stevens to approve Special Meeting minutes of December 22, 2020 with one  
correction, in Motion to approve appoint Board of Review terms, misspelling of J. Andersen’s  
name – change Anderson to Andersen. Supported by C. Stover. 5 Ayes. 0 Nays. Motion  
carried.

Motion by J. Stevens to accept the Financial Report of December 8, 2020 as submitted. Supported  
by J. Andersen. 5 Ayes. 0 Nays. Motion carried.

Motion by J. Stevens to accept the Financial Report of January 12, 2021 as submitted. Supported  
by D. Goulston. 5 Ayes. 0 Nays. Motion carried.

1. Correspondence

- A. Thank you – Tom’s Basement  
P. Allagreen read the Thank you as received from Tom’s Basement. J.  
Stevens commented on the professionalism of the job done.

2. Old Business - NONE

3. New Business

- A. Resolution 2021-01/Annual Meeting – Budget Hearing  
Motion by P. Allagreen to adopt Resolution 2021-01 – Annual  
Meeting and Budget Hearing to be held on March 9, 2021 at  
7:00 p.m. at the Casco Township Hall 4512 Meldrum Road.  
Supported by C. Stover. Roll Call Vote: J. Andersen – Yes,  
J. Stevens – Yes, C. Stover – Yes, D. Goulston – Yes,  
P. Allagreen – Yes. Motion carried.

B. Resolution 2021-02/Clerk Salary

- Motion by C. Stover to Adopt Resolution 2021-02 – Clerk Salary  
of \$32,120.00 per year. Supported by P. Allagreen.  
Roll Call Vote: J. Stevens – Yes, J. Andersen – Yes,  
C. Stover – Yes, P. Allagreen – Yes, J. Stevens – Yes,  
D. Goulston – Yes. Motion carried.

C. Resolution 2021-03/Treasurer Salary

- Motion by J. Stevens to Adopt Resolution 2021-03/Treasurer Salary  
Of \$28,551.00 per year, same as last year. Supported by J. Andersen.  
Roll Call Vote: J. Stevens – Yes, J. Andersen – Yes, C. Stover – Yes,  
P. Allagreen Yes, C. Stover – Yes. Motion carried.

D. Resolution 2020-04/Trustee Salary

- Motion by P. Allagreen to Adopt Resolution 2020-04/Trustee Salary of \$846.00 per year  
(\$82.00 per diem), same as last year. Supported by D. Goulston. Roll Call Vote:  
C. Stover – Yes, (strike W. Ruemenapp – Aye) add J. Andersen - Yes., P. Allagreen – Yes,  
J. Stevens – Yes, D. Goulston – Yes. Motion carried.

3. New Business – Continued

E. Resolution 2021-05/Supervisor Salary

Motion by D. Goulston to Adopt Resolution 2020-05/Supervisor Salary of \$28,551.00 Per year, same as last year. Supported by J. Stevens. Roll Call Vote:  
D. Goulston – Yes, J. Stevens – Yes, P. Allagreen – Yes, (strike W. Ruemenapp – Aye), add J. Andersen – Yes, C. Stover – Yes. Motion carried.

F. Adopt Resolution 2021-06/Casco Township Code of Ordinances

Motion by J. Andersen to table the matter until the February Board meeting.  
Supported by C. Stover. 5 Ayes. 0 Nays. Motion carried.

G. Appoint Mary Jo Walentovic to Planning Commission

Motion by J. Stevens to appoint Mary Jo Walentovic to the Planning Commission to serve the remainder of Cynthia Goulston's term. Supported by C. Stover.  
5 Ayes. 0 Nays. Motion carried.

H. Adopt 2021 Poverty Guidelines

Motion by J. Stevens to approve 2021 Poverty Guidelines as follows: Size of Family Unit 1/\$12,760;2/\$17,240;3/\$21,720;4/\$26,200;5/\$30,680;6/\$35,160; 7/\$39,640;8/\$44,120; for each additional person/\$4,480. Supported by C. Stover  
Roll Call Vote: J. Stevens – Yes, J. Andersen – Yes, C. Stover – Yes, P. Allagreen – Yes, D. Goulston – Yes. Motion carried.

I. Approve Farm Rental Agreement

Motion by J. Andersen to approve Farm Rental Agreement in the amount of \$3,221.00 for a one (1) year January 1, 2021 through December 31, 2021.  
Supported by J. Stevens. Roll Call Vote: J. Stevens – Yes, J. Andersen – Yes, C. Stover – Yes, P. Allagreen, D. Goulston – Yes. Motion carried.

J. Reappoint J. Stevens to Planning Commission

Motion by D. Goulston to reappoint J. Stevens to the Planning Commission  
Supported by J. Andersen. 5 Ayes. 0 Nays. Motion carried.

K. Reappoint D. Goulston to Zoning Board of Appeals

Motion by J. Stevens to reappoint D. Goulston to Zoning Board of Appeals.  
Supported by C. Stover. 5 Ayes. 0 Nays. Motion carried.

L. Approve Cost of Home Occupation to \$400.00

P. Allagreen advised the fee is currently \$100.00.  
Motion by J. Stevens to approve cost of Home Occupation to \$400.00.  
Supported by J. Andersen. Roll Call Vote: J. Stevens – Yes, J. Andersen – Yes, C. Stover – Yes, P. Allagreen – Yes, D. Goulston – Yes. Motion carried.

M. Emergency Road Funding

P. Allagreen advised the Board that it is customary for the Board to set aside \$20,000.00 for use on the roads if necessary. Motion by P. Allagreen to approve the amount of \$20,000.00 for emergency road maintenance. Supported by J. Stevens. Roll Call Vote: J. Stevens – Yes, J. Andersen – Yes, C. Stover – Yes, P. Allagreen – Yes, – Yes, D. Goulston – Yes. Motion carried.

N. Discuss and Approve NEMChannel 6 Invoice - \$2,820/2 years at

\$1,410.00 per year  
J. Andersen advised the Board that the Invoice was for two (2) years – 2019 and 2020, \$1,410.00 per year. Motion by D. Goulston to approve payment to NEMChannel 6 in the amount of \$2,820.00 (2 years at \$1,410.00 per year). Supported by J. Andersen.  
Roll Call Vote: J. Stevens – Yes, J. Andersen – Yes, C. Stover – Yes, P. Allagreen – Yes, D. Goulston – Yes. Motion carried.

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Payment of Bills

Motion by P. Allagreen and Supported by C. Stover to approve payment of bills as submitted (check #30361-30383) after the December 8, 2020 meeting totaling \$76,815.29; and bills submitted for the January 12, 2021 meeting (check #30384-30409) including e-file First State Bank and State of Michigan totaling \$17,292.82. Roll Call Vote: J. Stevens – Yes, J. Andersen – Yes, C. Stover – Yes, P. Allagreen – Yes, D. Goulston – Yes. Motion carried.

Citizens Comments: B. Loper expressed gratitude for the Board's support at this time.

Motion to adjourn at 7:58 p.m. by J. Andersen. Supported by J. Stevens. 5 Ayes. 0 Nays.  
Motion carried.

Jennifer Andersen, Casco Township Clerk